

SURROGATE'S COURT
BRONX COUNTY – STATE OF NEW YORK
851 GRAND CONCOURSE
BRONX, NEW YORK 10451



HON. NELIDA MALAVE-GONZALEZ
SURROGATE JUDGE

ELIX R. MADERA-FILEGELMAN
CHIEF CLERK

ESTATE OF Alphonso R Franklin FILE # 2022-1953 DATE 5-9-2023

We require the following information to complete processing your request.

SELF-ADDRESSED STAMPED ENVELOPE WITH AT LEAST TWO (2) STAMPS . MAIL TO THE COURT
AN AFFIDAVIT BY PETITIONER TO AMEND PETITION, TO INCLUDE:

- TYPE OF LETTERS REQUESTED
 INTERESTED PARTIES
 PERSONS UNDER DISABILITY (IF NONE, STATE NONE)
 ADDITIONAL INFORMATION _____

ADDITIONAL ITEM(S)/DOCUMENTS*:

- ADDITIONAL FEE \$ _____ (*payable to Bronx Surrogate's Court – no personal checks*)
 SCHEDULES* A ____ B ____ C ____ D ____ D (a) ____
 COPY OF PAID FUNERAL BILL
 VERIFICATION, OATH AND DESIGNATION PAGE* Designation says Philadelphia, needs to say BRONX COUNTY
 STATEMENT BY ATTORNEY FIDUCIARY PURSUANT TO UNIFORM RULES 207.16(e)*
 AFFIDAVIT OF DUE DILIGENCE PURSUANT TO UNIFORM RULE 207.16 (d)*
 AFFIDAVIT OF HEIRSHIP PURSUANT TO UNIFORM RULE 207.16 (b) & (c)* Form uploaded is not legible
 FAMILY TREE* form uploaded is not legible. mail original to the court or obtain legible copy

- CERTIFIED COPY OF DEATH CERTIFICATE
 NOTICE OF APPLICATION WITH AFFIDAVIT OF MAILING*
 RENUNCIATION, WAIVER AND CONSENT*
 ATTORNEY ADVISORY ON WAIVER OF BOND*
 AFFIDAVIT TO DISPENSE WITH A BOND* not filled out properly, does not show amount of funeral expenses either paid or unpaid. Needs to be redone.
 NYS TAX WAIVER*
 CITATION*
 DECREE*
 AFFIDAVIT OF DELAY
 NOTICE TO CONSUL GENERAL*
 OTHER

*Indicates form is attached. Note, be sure to have those documents that require a notary signature to be properly notarized. A notary is available in Room 118 of the Bronx Courthouse, at no charge for up to 5 documents. Please return all originals to the above address, Attn: Administration Department, Room 320.

Initial SC